

**MINUTES OF A MEETING OF NORLEY PARISH COUNCIL HELD ON MONDAY
22nd APRIL 2024 AT 7.00 PM AT THE NCK CENTRE, NORLEY**

PRESENT AT THE MEETING

Norley Parish Councillors: Deryn O'Connor (Chair), Sally Cornelissen, Ann Crawford, Tony Duff, Ken Fayle, Victor Leyden and Terry Harvey

CW&C Ward Councillor: Lynn Stocks

Gaynor Hawthornthwaite – Parish Clerk

The members of the public were welcomed to the meeting.

1. APOLOGIES FOR ABSENCE

Apologies received from Ward Councillors Gillian Edwards and Phil Rimmer and Norley Parish Councillor Steve Bakewell

2. DECLARATIONS OF INTERESTS

No declarations of interests.

3. PUBLIC SPEAKING TIME/OPEN FORUM

A member of the public mentioned an overgrown hedge on the road outside Nursery Park. The residents are following this up with the owner of the site. This has also been reported to CW&C and the local MP.

Action – Clerk to follow up the overgrown hedge with CW&C Highways.

4. APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11TH MARCH 2024

These were agreed as a correct record and were signed by the Chair.

5. MATTERS ARISING FROM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11TH MARCH 2024

- **Fixed SID Location - Blakemere Lane**

The fixed SID on Blakemere Lane is to be installed sometime during this week.

Action – Clerk to follow up with neighbouring PCs, the maintenance and costs of SIDs in their parish and which company they use for repairs.

- **Cheese Hill Junction**

The PC is continuing to liaise with CW&C Highways about a design to make this road closure permanent.

- **Cheshire Railings**

The PC is continuing to follow up the affordable costs and possible funding of the railings, the refurbishment/painting of some of the railings and the options of replacing with some other fencing.

- **Environmental Improvement Programme**

Work on the development of an Environmental Improvement Programme is continuing.

- **Defibrillator**

Councillor O'Connor is continuing to liaise with the landlady of the Carriers Inn and The Tigers Head about the installation of a defibrillator. A response is awaited from Marstons.

6. COMMUNITY SPEEDWATCH UPDATE

The Community Speed Watch Group are working with Neil Flanagan, the Frodsham PCSO who has arranged three training sessions – two in Frodsham and one in Norley. There are now 19 people that have been trained to use the handheld SID in Norley. Another training session has been arranged for 29th April, to be held in Norley.

The details of the Speed Indicator Device data for March 2024 had been circulated to the PC prior to the meeting and are to be published onto the PC website.

Action – Clerk to publish the Speed Indicator Device data onto the PC website.

7. WEST VIEW ROAD COMMON LAND

The PC had been notified that residents of West View Road are concerned about the future of the development plot adjacent to the common land pond area and also the vegetation that is overgrown.

The PC are to contact the owners of the plot of land and to follow up the issues relating to ownership, the boundary fencing and whether this needs to be moved as it appears some of the Common Land is within the plot fenced area but shown on the Land Registry as Common Land. The PC agreed in principle for the boundary fencing on the common land to be moved once this has been discussed with the new owners. A quotation is to be obtained for the fencing that is currently in place, to be moved to the boundary of the common land and the development plot of land.

8. PLANNING

The following applications had been received:

- **24/00428/FUL** - Land At Beech Lane Norley Northwich WA6 6LW: Erection of field shelter for ponies and storage facilities – any comments to the Clerk by 1st May.
- **24/00835/FUL** - Land At Norley Hall Norley Road Norley Northwich WA6 8NF: Erection of Equine Stable Building and Manege – any comments to the Clerk by 10th May.
- **24/00107/FUL** - Clemley Cottage Burgess Lane Northwich WA6 8PA: Replacement dwelling and associated landscaping works - any comments to the Clerk by 10th May.

Blakemere Lane Site

The PC is continuing to meet regularly with the Planning Officer to discuss and monitor the building activity on the site and the plans for the affordable housing. CW&C Legal Services are currently preparing the legal document to ensure these properties remain as ‘Affordable Housing’ in perpetuity.

Action – Councillor O’Connor to follow up the status of the preparation of the legal documents.

Planning Application 23/02672/FUL – Cow Lane

It was noted that the planning application 23/02672/FUL was approved on 18th April 2024

10. CLERK’S REPORT AND CORRESPONDENCE

The following had been received and circulated since the March meeting:

Chalc

- Bulletins, Member Briefings, and training dates

CW&C

- Cheshire West Crowd - Northwich and Winsford Advice Sessions – various dates in April and May
- Delamere Forest Neighbours’ Update - April 2024

11. FINANCIAL MATTERS

Review of current Financial Position

The PC account balance on the current account at 31st March 2024 was £33,528.36 and £6374.77 on the Business Reserve account.

- The Clerk reported that she had payment a payment to HMRC on 16th April 2024 for the tax due on the Clerk’s Salary for Quarter 4 for £189.00.
- The PC is continuing to follow up transferring the PC bank accounts to online banking accounts.
- The PC is compiling a standard application for funding requests, which would then be completed and returned to the Clerk.

Action – Clerk to forward the form on to Norley Bowling Club for completion once the form is finalised.

Annual Review of Standing Orders/Financial Arrangements/Complaints Procedure, Fixed Asset Register and Risk Assessment

The policy documents had been reviewed and amended outside of the meeting and are to be

circulated for final ratification before they are published on the website.

The following were approved for cheque payments:

- Payroll Services for Quarter 4 - £57.60 – Rose Rowland and Co
- 2024/2025 Chalc Membership - £398.24 – Cheshire Association of Local Councils
- Backdated Clerk's Salary Arrears Payment (April 2024) – New 2023/24 Salary Scales - £63.40 per month - Mrs G Hawthornthwaite.
- Insurance Renewal £542.12 due 1st June 2024
- Grass Cutting – Village Green (£22.00) and Grass Verge Norley Lane (£252.00) totalling £274.00

18. ANY OTHER BUSINESS

The following were mentioned:

- Councillor Cornelissen
 - The area around Norley Road grass verges where the wildflowers were planted last year is still being used as a footpath and it has not been possible to maintain this as a wildflower area. The best option would be to add this grass verge to the CW&C mowing programme.
Action – Clerk to log with CW&C the grass verge area on Norley Lane to be added to their mowing programme.
 - Following an assessment of the overgrown footpath on Norley Lane, the footpath would need to be re-instated rather than trying to improve and maintain it, but some of the overhanging trees could be cut back. It was agreed that Councillor Cornelissen should follow up obtaining a quotation for the reinstatement of the footpath and the pruning of the overhanging trees.
Action – Councillor Cornelissen to follow up.
- Councillor Duff

There is a new 'Trespassers will be prosecuted' sign outside the playground on the new housing development on Blakemere Lane and car parking spaces for the affordable housing that appear to have been used by the public for parking. This will be mentioned at the next PC meeting with the Planning Officer.
- Councillor Leydon reported the sad news that James Dale, a Norley resident, had recently passed away. The PC reflected and recognised all the work that James had done for the village over many years and send condolences to his family.
- Councillor Crawford

An enquiry had been received from a resident about whether a mirror at the top of Maddocks Hill could be installed to assist with the site line view when exiting. This had previously been followed up with CW&C Highways who confirmed that they are unable to approve these requests.
PC agreed to follow this up again with CW&C Highways.
- Councillor O'Connor
 - The information that had been received from residents about the activity at the Haulage Yard on High Street had been followed up with CW&C and the PCSO. CW&C had confirmed that the operating hours are 8.30am to 4.00 pm Monday to Friday. The PCSO had visited the yard and reminded them of the operating hours. The PC is to follow this up again with the PCSO as they received reports of operating outside of these hours.
 - The re-Scheduled Sandycroft Farm public meeting is now being held on the 17th May 2024 7.30-9.00 pm at the Village Hall.
- Councillor Stocks
 - There has been no update on the status of the area of agricultural land, Hunts Hill Wood that is being used for residential and business purposes.
 - The CW&C Local Plan and allocation of sites is currently being reviewed.
 - Applications for funding from the Members' Budget are open from 8th May.

A member of the public mentioned the temporary road works on Blakemere Lane that are to continue until mid-August due to the work on the pipeline being carried out by United Utilities.

12. DATE OF NEXT MEETING

The date of the next meeting is Annual Parish Meeting followed by the Annual Parish Council Meeting - **Wednesday 22nd May 2024 at 7 pm**

The Meeting closed at 8.05 pm