

NORLEY PARISH COUNCIL

Chair: Councillor D O'Connor

Parish Clerk: Gaynor Hawthornthwaite

39 High Street, Norley, Cheshire WA6 8JD

Telephone: 07860 431965 (M)/01928 787469 (Home)

Email: norley.clerk@outlook.com

NOTICE OF A MEETING OF THE PARISH COUNCIL

A meeting of Norley Parish Council will be held at Norley NCK on MONDAY 24th JUNE 2024 AT 7.00 PM AGENDA

1. Apologies for Absence
2. Declarations of Interests
3. Update from United Utilities
4. Public Speaking Time/Open Forum
5. Approval of the Minutes of the Annual Parish Council meeting held on 22nd May 2024
6. Matters arising from the Minutes of the meeting held on 22nd May 2024
7. Community Speed Watch Update
8. West View Road
9. State of Footpaths
10. Planning Matters:
11. Clerk's Report and Correspondence
12. Financial Matters:
 - Maintenance Contract for SIDs
 - Approval of Annual Return:
 - Completion of Section 1 – Annual Governance Statement 2023/24 – Complete and sign Section 1
 - Completion of Section 2 – Accounting Statements 2023/24 – Complete and sign Section 2
 - Approval of Certificate of Exemption – External Audit
 - Approval of Accounts 2023/24
 - Approval of Internal Auditor's 2023/24 Report
 - Appointment of Internal Auditor for 2024/25
 - Approval of the following payments:
 - Reimbursement – Plants for Hatchmere Planters – Mrs C Brown - £27.49
 - Completion of 2022/23 Internal Audit - £356.40 – JDH Business Services Ltd
 - Norley Parish Council Website Maintenance Updates – Rabbit Digital - £91.00
 - Grass Cutting by the Norley Sign (£252), Mowing of Village Green on 09.05.24 (£22) and on 21.05.24 totalling £296
 - Painting Work Telephone Box - £420.00 Rock Graphics
 - Payroll for last 3 months - £57.60 – Rose Rowland and Co Ltd – Invoice 09616
13. Any Other Business
14. Date of Next Meeting – Monday 24th July at 7 pm

Part B

Annual Review of Clerk's Salary and Working From Home Allowance.

Gaynor Hawthornthwaite
Clerk to the Parish Council